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| TC250/SC7/EG0 Notes | | | | | 10th April 2012 | |
| 09.00 GMT/10.00 CET | |
| Teleconference | |
| Meeting called by: | Andrew Bond (AB) | Notes by: | | | ML | |
| Invited attendees: | AB, Bernd Schuppener (BS), Roger Frank (RF), Mark Lurvink (ML) | | | | | |
| Apologies: | Giuseppe Scarpelli (GS), | | | | | |
| Pre-meeting documents: | 1. TC250-SC7-EG0 Notes of meeting 2012-02-28.docx | | | | | |
| Agenda Items | | | | | | |
| Topic | | | Presenter | | | Time Allotted (mins) |
|  | | | | | | |
| 1. Notes of previous EG0 meeting on 28th February | | | | AB | | 5 |
| 1. Meeting report: SC7 meeting The Hague 22-23rd March | | | | all | | 5 |
| 1. Conduct/Membership/Convenorship of EGs | | | | AB | | 5 |
| 1. EG1: Anchors | | | | AB/BS | | 5 |
| 1. Future meeting: TC250 meeting Berlin 2-3rd May 2012 | | | | AB | | 5 |
| 1. Future meeting: Moscow State University 21st-25th May 2013 | | | | RF | | 10 |
| 1. Any other business | | | | (All) | | 5 |
| 1. Date of next meeting | | | | (All) | | To note |
| Notes of meeting | | | | | | |

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| **Action** | | **By** | **Due by** |
| 1 | As has been discussed at the meeting in The Hague, secretarial and chair role are suggested to be split in the EG’s. This should easy the workload currently on the chairs. Therefore notes from EG0 will from now on be taken by ML. | ML | Immediate |
| 2 | Publish resolutions of meeting in The Hague on LiveLink | ML | Asap |
| 3 | Publish notes/minutes of meeting in The Hague on LiveLink | ML | Asap |
| 4 | Section 8 should have 100% logical ties to the execution and testing standards. EG1 therefore needs the information of the anchor tests documents which are currently being finished. The issues with the connection to the execution standards seem to have been resolved.  ML will ask for the current text of the testing standards. | ML | Asap |
| 5 | The proposal is made to have an SC7 meeting every 6 months. The time gained by these extra meetings should be put in for discussions on technical aspects. A proposal about the why, how, where, when and who (engineers!) shall be made. | ML/AB | May 15th |
| 6 | A teleconference with the convenors of the EG’s shall be held soon. | AB | May 2012 |
| 7 | EG 12 “Tunneling” and EG 14 “Ground improvement” shall be installed. NSB’s shall be informed to nominate their representatives. | AB/ML | tba |
| 8 | LiveLink members shall be checked to see if all NSB’s have put up all their representatives. If not, the NSB’s will be contacted and a list of missing names will be handed over to them to be added to LiveLink. | ML | May 15th |
| 9 | TC 250 meeting will be held in Berlin 2nd and 3th may 2012. | AB | May 2012 |
| 10 | The Technical program to the Moscow University will consist of 8 sessions, each 1.5 hrs, 6 hours teaching/day, 4 sessions/day. Important questions: the rules of the Eurocodes, how to design a pile. The last issue can be shown “Pavia”-style.  Questions to be answered: is there a fixed teaching format? Do the presentations need to be translated in Russian? Is there a particular Russian geotechnical way? | AB/RF/BS/GS | May 2013 |
| 11 | Date of next meeting: 14 or 15 may, to be decided by Doodle. | AB | May 15th |